

COURSE & PROGRAM DETAILS

COURSE CODE	SIT50116	COURSE TITLE	Diploma of Travel and Tourism	STAGE	Stage 1 – Stage 3
TERM DELIVERY	1	TERM DATES	14th January 2019 to 22nd March 2019	CLASS	DTT
NO. OF WEEKS	10	STUDY DAYS	Two (2): Monday, Tuesday & Blended	TRAINER & ASSESORS	Trainer and Assessor: Conrad Chia

SCHEDULED TIMETABLE & ASSESSMENT PLAN

UNIT CODE	UNIT NAME	WEEK(S)	DAY 1: Monday		DAY 2: Tuesday		DAY 3: Blended		ASSESSMENT DATE (Expected)	RE-ASSESSMENT DATE* (Expected)
			0900-1200	1245 -1630	0900-1230	1300 -1630	0900-1230	1300 -1630		
Cluster: Human Resource Management										
SITXHRM003	Lead and manage people	1 - 10	Level 7, 7.21,	Level 7, 7.21			LMS Support		Week 9	Week 10
SITXHRM004	Recruit, select and induct staff									
SITXHRM006	Monitor staff performance									
Cluster: Management and Leadership										
SITXMGT001	Monitor work operations	1 - 10			Level 7, 7.21	Level 7, 7.21	LMS Support		Week 9	Week 10
SITXMGT002	Establish and conduct business relationships									

Be advised in addition to the scheduled class hours above students must allocate a minimum of 6 hours a week for self-directed study, research and assessment preparations via <http://lms.aapoly.edu.net.au/>.

Attendance at all timetabled classes is compulsory

*Re-assessment Period: If students do not complete the nominated unit(s) successfully by the scheduled dates, students will be issued a Not Yet Competent (NYC) and they will need to enrol and complete the subject again.

*Academies Australasia Polytechnics reserves the right to amend the scheduled timetable.