

## COURSE & PROGRAM DETAILS

COURSE CODE	SIT40116	COURSE TITLE	Certificate IV in Travel and Tourism	STAGE	Stage 1 – Stage 3
TERM DELIVERY	1	TERM DATES	14 <sup>th</sup> January 2019 to 22 <sup>nd</sup> March 2019	CLASS	CIVTT
NO. OF WEEKS	10	STUDY DAYS	Three (3): Wednesday, Thursday & Friday (Blended)	TRAINER & ASSESORS	Trainer and Assessor: John Braz

## SCHEDULED TIMETABLE & ASSESSMENT PLAN

UNIT CODE	UNIT NAME	WEEK(S)	DAY 1: Wednesday		DAY 2: Thursday		DAY 3: Blended		ASSESSMENT DATE (Expected)	RE-ASSESSMENT DATE* (Expected)
			0900-1230	1300 -1630	0900-1230	1300 -1630	0900-1230	1300 -1630		
<b>Cluster: Computer Reservations</b>										
SITTTSL007	Process reservations	1 - 10	Level 7, Lab 7.26	Level 7, Lab 7.26			LMS Support	Week 9	Week 10	
SITTTSL009	Process travel-related documentation									
SITTTSL010	Use a computerised reservations or operations system									
<b>Cluster: Fares and Ticketing</b>										
SITTTSL011	Source airfares for domestic flights	1 – 10			Level 7, Lab 7.26	Level 7, Lab 7.26	LMS Support	Week 9	Week 10	
SITTTSL012	Construct normal international airfares									
SITTTSL013	Construct promotional international airfares									

Be advised in addition to the scheduled class hours above students must allocate a minimum of 6 hours a week for self-directed study, research and assessment preparations via <http://lms.aapoly.edu.net.au/>.

Attendance at all timetabled classes is compulsory. \*Academies Australasia Polytechnics reserves the right to amend the scheduled timetable.

\*Re-assessment Period: If students do not complete the nominated unit(s) successfully by the scheduled dates, students will be issued a Not Yet Competent (NYC) and they will need to enrol and complete the subject again.