

## COURSE & PROGRAM DETAILS

COURSE CODE	<b>BSB61015</b>	COURSE TITLE	<b>Advanced Diploma of Leadership and Management</b>	STAGE	<b>Stage 1 - Stage 4</b>
TERM DELIVERY	<b>1</b>	TERM DATES	<b>14<sup>th</sup> January 2019 to 22<sup>nd</sup> March 2019</b>	CLASS	<b>ADLM</b>
NO. OF WEEKS	<b>10</b>	STUDY DAYS	<b>Three (3): Wednesday, Thursday &amp; Friday</b>	TRAINER & ASSESORS	<b>Day 1: Bidhan Paul Day 2 and Day 3: Anne Asha</b>

## SCHEDULED TIMETABLE & ASSESSMENT PLAN

UNIT CODE	UNIT NAME	WEEK(S)	DAY 1: Wednesday		DAY 2: Thursday		DAY 3: Friday		ASSESSMENT DATE (Expected)	RE-ASSESSMENT DATE* (Expected)
			0900-1230	1300 -1630	0900-1230	1300 -1630	0900-1230	1300 -1630		
BSBMGT608	Manage innovation and continuous improvement	1 - 10	Level 8, 8.11	Level 8, 8.11			LMS Support		Week 9	Week 10
BSBFIM601	Manage Finances	1 – 10			Level 8, 8.11	Level 8, 8.11	LMS Support		Week 9	Week 10
BSBRISK501	Manage Risk	1 - 10	LMS Support				Level 7, 7.19	Level 7, 7.19	Week 9	Week 10

Be advised in addition to the scheduled class hours above students must allocate a minimum of 6 hours a week for self-directed study, research and assessment preparations via <http://lms.aapoly.edu.net.au/>

Attendance at all timetabled classes is compulsory

\*Re-assessment Period: If students do not complete the nominated unit(s) successfully by the scheduled dates, students will be issued a Not Yet Competent (NYC) and they will need to enrol and complete the subject again.