

## COURSE & PROGRAM DETAILS

COURSE CODE	SIT40516	COURSE TITLE	Certificate IV in Commercial Cookery	STAGE	Stage 6
TERM DELIVERY	1	TERM DATES	14 <sup>th</sup> January 2019 to 22 <sup>nd</sup> March 2019	CLASS	CCIVCC (10A)(10B)(10C)
NO. OF WEEKS	10	STUDY DAYS	Three (3): Monday, Tuesday, Blended & Work Based Training	TRAINER & ASSESORS	Day 1: Eleanor Layton Day 2: Krishan Bhatti Blended (Online): Andy Chauhan Work Based Training: Ziggy Sikora

## SCHEDULED TIMETABLE & ASSESSMENT PLAN

UNIT CODE	UNIT NAME	WEEK(S)	DAY 1: Monday		DAY 2: Tuesday		DAY 3: WBT & Blended		ASSESSMENT DATE (Expected)	RE-ASSESSMENT DATE* (Expected)
			0900-1230	1300 -1630	0900-1230	1300 -1630	0900-1230	1300 -1630		
<b>Cluster: Finance</b>										
SITXFIN003	Manage finances within a budget	1 - 10			Level 8, 8.15	Level 8, 8.15	LMS Support		Week 9	Week 10
SITXFIN004	Prepare and monitor budgets									
<b>Cluster: Leadership and Management</b>										
BSBDIV501	Manage diversity in the workplace	1 - 10					LMS Support		Week 9	Week 10
SITXCOM005	Manage conflict		Level 8, 8.15	Level 8, 8.15						
SITXHRM003	Lead and manage people									
<b>Work Based Training</b>										
SITHKOP005	Coordinate cooking operations	1 - 10	Work Based Training (Minimum 48 Service Periods) # Minimum Requirement to be assessed competent is 48 Service periods + Schedule of days and hours are subject to change depending upon Host Employer						March 2019	Not Available

<b>BSBSUS401</b>	<b>Implement and monitor environmentally sustainable work practices</b>	<b>1 – 10</b>		<b>LMS Support</b>	<b>Week 9</b>	<b>Week 10</b>

Be advised in addition to the scheduled class hours above students must allocate a minimum of 6 hours a week for self-directed study, research and assessment preparations via <http://lms.aapoly.edu.net.au/>

Attendance at all timetabled classes is compulsory

\*Re-assessment Period: If students do not complete the nominated unit(s) successfully by the scheduled dates, students will be issued a Not Yet Competent (NYC) and they will need to enrol and complete the subject again.

\*Academies Australasia Polytechnics reserves the right to amend the scheduled timetable.