

COURSE & PROGRAM DETAILS

COURSE CODE	FNS50215	COURSE TITLE	Diploma of Accounting	DELIVERY STAGE	Stage 1 – Stage 4 (Pathway)
TERM DELIVERY	1	TERM DATES	14th January 2019 to 22nd March 2019	CLASS	DA
NO. OF WEEKS	10	DELIVERY DAYS	Three (3): Thursday, Friday & Online	TRAINER & ASSESORS	Day 1: Rey Daguman Day 2: Rey Daguman

SCHEDULED TIMETABLE & ASSESSMENT PLAN

UNIT CODE	UNIT NAME	WEEK(S)	DAY 1: Thursday		DAY 2: Friday		DAY 3: Online		ASSESSMENT DATE (Expected)	RE-ASSESSMENT DATE* (Expected)
			0900-1200	1245 -1630	0900-1200	1245 -1630	0900-1200	1245 -1630		
FNSINC401	Apply principles of professional practice to work in the Financial Services Industry	5 - 10	Level 8, 8.14	Level 8, 8.14			LMS		Week 9	Week 10
BSBITU306	Design and produce business documents	1 - 5	Level 8, 8.14	Level 8, 8.14					Week 9	Week 10
BSBWRT301	Write Simple Documents									
FNSACC311	Process financial transactions and extract interim reports	1 – 10			Level 8, 8.14	Level 8, 8.14	LMS		Week 9	Week 10
FNSACC414	Prepare financial statements for non-reporting entities									
BSBFIA401	Prepare financial reports									

Be advised in addition to the scheduled class hours above students must allocate a minimum of 5 hours a week for self-directed study, research and assessment preparations via <http://lms.aapoly.edu.net.au/>

*Re-assessment Period: If students do not complete the nominated unit(s) successfully by the scheduled dates, students will be issued a Not Yet Competent (NYC) and they will need to enrol and complete the subject gain.

*Academies Australasia Polytechnics reserves the right to amend the scheduled timetable. Attendance at all timetabled classes is compulsory