

## HOW DO I ACCESS THE LIBRARY?

The library is located on level 7 of the Bourke Street campus. Room 7.16.

To access the online library resources go to your LMS and scroll to the Library tab.

[http://  
lms.aapoly.edu.net.au/](http://lms.aapoly.edu.net.au/)

## BORROWING BOOKS.

All you need to be able to borrow is your AAPoly Student ID Card.

You can borrow up to 5 library items at a time for up to 2 weeks each.

Note: class textbooks are restricted to a 1 week loan period to ensure everyone has access to them.



## CONTACT THE LIBRARY

Academies Australasia Polytechnic  
Library  
Level 7 , 628 Bourke Street  
Melbourne VIC 3000

Phone: 61 3 8610 4132  
Email: [library@aapoly.edu.au](mailto:library@aapoly.edu.au)  
<http://lms.aapoly.edu.net.au/AAPOLY>  
Library Chat

## AAPOLY CAMPUSES

MELBOURNE BOURKE STREET  
Level 1,7,& 8  
628 Bourke Street,  
Melbourne VIC 3000 Australia  
T +61 3 8610 4100

MELBOURNE SWANSTON STREET  
Basement Level,  
488 Swanston Street,  
Carlton VIC 3053 Australia  
T +61 3 8583 0961

SYDNEY CAMPUS:  
Level 6 & 7, 333 Kent Street,  
Sydney 3000

[WWW.AAPOLY.EDU.AU](http://WWW.AAPOLY.EDU.AU)



# Academies Australasia Polytechnic

## General Library Information



Academies Australasia Polytechnic  
Level 7 , 628 Bourke Street  
Melbourne VIC 3000

*The Possibilities Are Infinite*



## WELCOME TO THE AAPOLY LIBRARY

In order to get the most out of your studies, you can access Academies Australasia Polytechnic's Library services and online resources to find various learning materials such as prescribed textbooks, books, ebooks, journals, DVDs and magazines to prepare for your study.

The library is a nice quiet space to study, use the computer, do some research for your next assignment or, relax and read the newspaper.

There is a wealth of information in the library to help you with your studies including; subject guides, academic skills guides, referencing tips and workshops.

## JOURNALS AND DATABASES

Journals are like online magazines for academics. They contain current research and opinions. They are a good resource for current information for assignments.

Databases are collections of journal articles. Databases can be accessed through EBSCO and searched by keyword to find your information.



Access EBSCO via your LMS

## SUBJECT GUIDES

Subject Guides are a good starting point for your research. Each subject guide (Accounting, Management, Marketing, Tourism ETC) lists the main areas for you to begin your research. Included are:

- Library shelf locations to look for relevant books
- Books and eBooks
- Databases and journals
- Key words for searching
- Websites
- Videos
- Referencing and study skills help

## EBOOKS

The library is acquiring a growing number of textbooks as eBooks. These can be accessed via the library page on the LMS.

## ACADEMIC SKILLS GUIDES

Skills Guides are help guides designed to assist you with different areas of study. They help guide you through doing different assignment tasks and types of research to hopefully improve your results.

Academic skills guides can be found on the LMS or in the library. They include areas such as:

- Evaluating websites
- Analysing the assignment question
- Reading case studies
- Referencing
- Exam preparation

## FED UNI STUDENTS

Students studying AAPoly FedUni courses can additionally access a wide range of resources from the Federation University's Library website. You also have access to the BONUS+ and CAVAL borrower reciprocal program.

