

## ASSESSMENT OUTCOME APPEAL

### SECTION A: STUDENT DETAILS

<b>STUDENT NAME</b>	
<b>STUDENT ID#</b>	
<b>UNIT CODE &amp; NAME</b>	
<b>TRAINER NAME</b>	

I hereby appeal my final Assessment Outcome for this subject on the following grounds:

<input type="checkbox"/>	The Subject/Unit Description was not explicit in the indication of the learning and assessment tasks the student is required to complete in the subject/unit <i>(please attach evidence)</i>
<input type="checkbox"/>	The Unit/Subject Description was not explicit or clear in the indication of how and when students would be assessed <i>(please attach evidence)</i>
<input type="checkbox"/>	The assessment procedures set out in the Unit/Subject Description and Assessment Marking Guide were not followed by the Trainer and Assessor <i>(please attach evidence)</i>
<input type="checkbox"/>	Assessment was not fair, reasonable, current or valid <i>(please attach evidence)</i>
<input type="checkbox"/>	Supplementary Reassessment, Special Consideration and/or extended assessment was not available <i>(please attach evidence)</i>
<input type="checkbox"/>	Other: _____

### ADDITIONAL COMMENTS

<b>STUDENT NAME</b>	<b>SIGNATURE</b>	<b>DATE</b>

**SECTION B: APPEAL GUIDELINES**

- Assessment Outcome Appeals that do not fall within the headings given in the above sections will be dismissed and not considered
- Assessment Outcome Appeals must be submitted within seven (7) days of publication of the final Assessment result
- Assessment Outcome Appeal Forms are to be submitted at level 7 reception and forwarded to Reece Thomas, Faculty Head VET Programs or Miranda Biamis, Training Coordinator VET for review and consideration.
- Please allow seven (7) business days for the appeals to be processed.

**SECTION C: ACADEMIC DECISION**

The candidate has submitted authentic, current, sufficient and valid evidence to support Assessment Outcome Appeal

<input type="checkbox"/>	<b>APPROVED</b>
<input type="checkbox"/>	<b>DECLINED</b>
<input type="checkbox"/>	<b>FURTHER EVIDENCE REQUIRED</b>

**SECTION D: ACADEMIC ADVISOR SIGNATURE**

ACADEMIC ADVISOR NAME	SIGNATURE	DATE

**END OF VET ASSESSMENT OUTCOME APPEAL REQUEST**