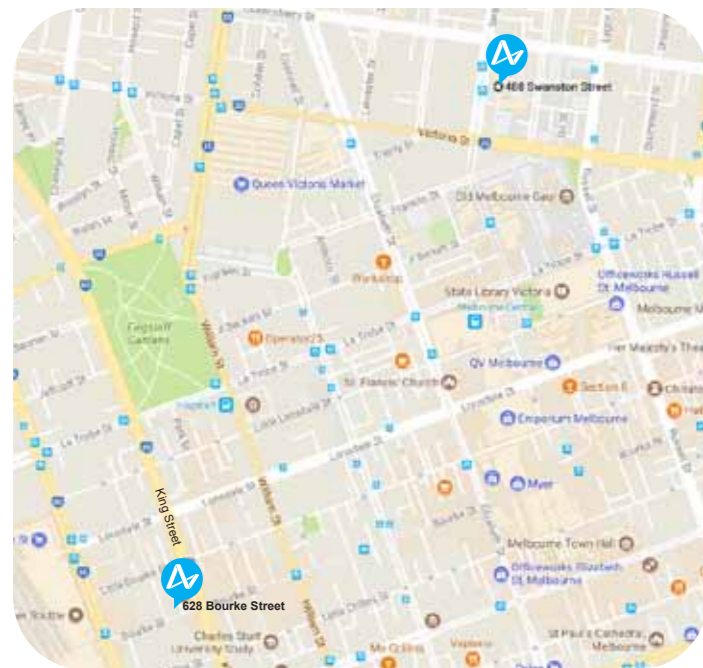


**AUSTRALIA
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Academies Australasia Polytechnic is an Academies Australasia college. Academies Australasia Group Limited has been operating for more than 110 years and listed on the Australian Securities Exchange for more than 40 years.

Academies Australasia has colleges in Melbourne, Sydney, Brisbane, Perth, Adelaide, Dubbo, Gold Coast and Singapore, and offers a wide range of courses at different levels – Certificate, Diploma, Advanced Diploma, Bachelor and Master Degrees.



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V01 MARCH 2018

ACCOUNTING

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ACCOUNTING

The Accounting sector services four main areas: commerce and industry, banking and finance, public practice and the public sector. Accountants will be found in Stockbroking, Auditing, Finance, Taxation, Management of information systems and Financial planning and Management.

The role of the Accountant is crucial to successful businesses around the world today. Accountants determine business performance results, interpret what they actually mean, and use them as an aid in the strategic development of the business as well as forecasting results.

Our nationally recognised courses cover these areas and equip you with the skills and knowledge required to obtain employment in a wide range of accounting businesses.

COURSE INFORMATION

Our Accounting courses have been developed according to the requirements of the Financial Services Training Package (FNS15), in consultation with our industry partners and have been approved for delivery by the Australian Skills Quality Authority (ASQA). They are nationally recognised qualifications within the Australian Qualifications Framework (AQF).

STUDY PATH

Training is delivered in stages which correspond to AQF Levels IV-VI. The preferred pathway for a qualification is for students to complete the requirements of the previous level qualification before progressing to the next level – thereby achieving more than one qualification.

Applicants without the previous level qualification will be considered if they have relevant qualification and/or vocational experience. Please contact the College for more information.

We aim to equip our graduates with the necessary skills and knowledge to enable them to successfully satisfy the demands of the workplace.

COURSE DELIVERY & ASSESSMENT METHODS

Delivery and assessment strategies are selected to reflect the nature of the elements and performance criteria of the competency together with the needs and learning style of the participants. Qualifications are delivered over 20 hours per week, 16 hours face-to-face and 4 hours online learning.

Assessment methodology may include but is not limited to: observation, project/report, case study, role play, exercises, activities; and written/oral tasks including multiple choice, questions and answer, essays, true/false and presentations.

ACADEMIC YEAR / START DATES

Don't miss out on your intake dates. There are 40 teaching weeks per annum with the year being divided into 4 terms of 10 weeks each. The academic year begins in January and ends in December. Primary intakes are at the beginning of each term.

YEAR	TERM 1 INTAKES		TERM 2 INTAKES		TERM 3 INTAKES		TERM 4 INTAKES	
	PRIMARY	MID-TERM	PRIMARY	MID-TERM	PRIMARY	MID-TERM	PRIMARY	MID-TERM
2018	08 JAN	19 FEB	09 APR	14 MAY	02 JUL	06 AUG	24 SEP	29 OCT
2019	14 JAN	18 FEB	15 APR	13 MAY	08 JUL	05 AUG	30 SEP	28 OCT

Choice of subjects may be limited in mid-term intakes



ACCOUNTING



Qualification	Unit Code	Unit Name	Tuition Fee / Duration
Certificate IV in Accounting (FNS40615) CRICOS Course Code 091398G	BSBITU306	Design and produce business documents	A\$ 2,000 per term 4 Terms* 12 months / 40 college weeks
	FNSACC302	Administer subsidiary accounts and ledgers	
	FNSINC401	Apply principles of professional practice to work in the financial services industry	
	FNSACC301	Process financial transactions and extract interim reports	
	BSBFIA401	Prepare financial reports	
	FNSACC406	Set up and operate a computerised accounting system	
	FNSACC404	Prepare financial statements for non-reporting entities	
	FNSACC402	Prepare operational budgets	
	FNSBKG404	Carry out business activity and instalment activity statement tasks	
	FNSBKG405	Establish and maintain a payroll system	
	BSBWHS201	Contribute to health and safety of self and others	
	BSBWRT301	Write simple documents	
	BSBITU402	Develop and use complex spreadsheets	
Exit with Certificate IV	Vocational/ Employment Outcome	First line Supervisor in a bank or credit union, Payroll Clerk	
Diploma of Accounting (FNS50215) CRICOS Course Code 091399G	FNSACC501	Provide financial and business performance information	A\$ 2,000 per term 2 Terms* 6 months / 20 college weeks
	FNSACC502	Prepare tax documentation for individuals	
	FNSACC503	Manage budgets and forecasts	
	FNSACC504	Prepare financial reports for corporate entities	
	FNSACC506	Implement and maintain internal control procedure	
	FNSACC507	Provide management accounting information	
	Exit with Diploma	Vocational/ Employment Outcome	
Advanced Diploma of Accounting (FNS60215) CRICOS Course Code 091400G	FNSINC601	Apply economic principles to work in the financial services industry	A\$ 2,000 per term 2 Terms** 6 months / 20 college weeks
	FNSINC602	Interpret and use financial statistics and tools	
	FNSACC604	Monitor corporate governance activities	
	BSBMGT617	Develop and implement a business plan	
	BSBMGT622	Manage resources	
	BSBFIM601	Manage finances	
Exit with Advanced Diploma	Vocational/ Employment Outcome	Assistant Accountant, Budget Officer	
UNIVERSITY PATHWAYS	FOR INFORMATION REGARDING UNIVERSITY PATHWAYS VISIT www.academies.edu.au		

*Direct Entry into the Diploma of Accounting (FNS50215) is possible. Students will have to complete subjects; Financial Services Industry, Financial Accounting, Complex Spreadsheets, and Computerised Accounting System from Certificate IV in Accounting (FNS40615). The duration is then 12 months (4 terms / 40 college weeks)

**Direct Entry into the Advanced Diploma of Accounting (FNS60215) is possible. Students will have to complete subjects; Financial Services Industry and Financial Accounting from Certificate IV in Accounting (FNS40615). Students will also have to complete subjects; Financial Performance, Internal Control Procedure, and Income Tax Return from Diploma of Accounting (FNS50215). The duration is then 12 months (4 terms / 40 college weeks).