



BSB51915 DIPLOMA OF LEADERSHIP & MANAGEMENT

Study Location

Academies Australasia Polytechnic
Level 7, 628 Bourke St,
Melbourne, VIC 3000, Australia

Course Name

Diploma of Leadership & Management

Course TGA Code BSB51915

Course CRICOS Code 091402F

Delivery Period (Including Holidays)

Total: 3 Terms (9 months)

Provider CRICOS Number

02439G

Contact Hours (per week)

International Students:
Minimum 20 hours/week

Domestic Students:

Blended learning available

Study Requirements

12 Total units:

4 core units & 8 electives

Administration Fee:

\$200 (1 program)

\$300 (2 or more programs)

2017 Tuition Fee (AUD)

International Students:

AUD \$5,500

Material Fee: AUD\$150

Swipe Card (Refundable): AUD\$100

2017 Overseas Student Health Cover

\$712 / year (SINGLE)

2017 Intake Dates:

9 Jan, 10 Apr, 3 July, 25 Sept

2017 Mid-Term Intake Dates:

20 Feb, 15 May, 7 Aug, 30 Oct

2017 Annual Living Expenses

(Guide for International Students)

\$18,610 / year (estimate)

Course Outline

The BSB51915 Diploma of Leadership & Management is designed to have you:

- Develop a broad integrated understanding of how organizations work.
- Learn how you manage the tension, compromises and interdependencies between operations, accounting, marketing, information, financial and 'people' issues.
- Develop the ability to lead performance and change.
- Analyse, reflect and make decisions.

The BSB51915 Diploma of Leadership & Management is designed for those aspiring to middle management positions in large organizations and those who have a leadership role in small organization. Upon completion of the course, you will be able to:

- Take a senior management view on organizational objectives
- Understand management problems from a generic view point
- Make better decisions in the management of teams, projects and project requirements
- Implement work force planning and succession strategies
- Develop a sales plan
- Have acquired the abilities of inquisitive and independent learning
- Manage budgets and financial plans
- Establish and adjust the marketing mix
- Be better prepared for future higher studies at UB or else where

The program provides a standalone qualification, but may also be used as a stepping stone to further studies at a higher level.

Course Requirements

This BSB51915 Diploma of Leadership & Management is made up of 12 subjects, 4 core units and 8 elective units, as show below:

Code	Core Units
BSBLDR501	Develop and use emotional intelligence
BSBLDR502	Lead and manage effective workplace relationships
BSBMGT517	Manage operational plan
BSBWOR502	Lead and manage team effectiveness
Code	Elective Units
BSBCUS501	Manage Quality Customer service
BSBDIV501	Manage Diversity in the workplace
BSBFIM501	Manage Budgets and Financial plans
BSBMKG510	Plan E-Marketing Communications
BSBPMG522	Undertake Project Work
BSBSUS501	Develop workplace policy and procedures for sustainability
BSBWHS501	Ensure a safe workplace
BSBWOR501	Manage Personal work priorities and professional development

NOTE: Fees and units may subject to change

Assessment and Fees

A range of assessment tasks will be undertaken which may include written reports, essays, assignments, case studies, tests, group projects, oral presentations and formal examinations. The course outline provides specific guidelines on assessments for this program.

Student Support

A range of student services will be available to enrolled students at AAPoly, including welfare and academic counselling and learning resource material. For further information contact the Academic Support Department at AAPoly.

Learning Facilities & Resources

AAPoly has a range of facilities and resources for students including computer labs, study space, meeting rooms, access to the City libraries as well as AAPoly library on Level 7 at the Bourke Street campus.

Further Information

The commencement of any program is always subject to funding and class sizes. While the information provided in this publication is correct at the time of going to press, AAPoly reserves the right to alter any course, procedure or fee. Students are advised to check for any amendments prior to enrolment.

Application Method

Submit an application form to:
Academies Australasia Polytechnic
Level 7, 628 Bourke St,
Melbourne, VIC 3000, Australia.
Form may be downloaded at
www.aapoly.edu.au

Course Enquiries

Academies Australasia Polytechnic
Level 7, 628 Bourke St,
Melbourne, VIC 3000, Australia
Phone: +613 8610 4100
Email: enquiries@aapoly.edu.au

Career Opportunities

Job roles and titles vary across different industry and public sectors. Sample job titles relevant to this qualification may include:

- Area Manager
- Regional Manager
- Department Manager

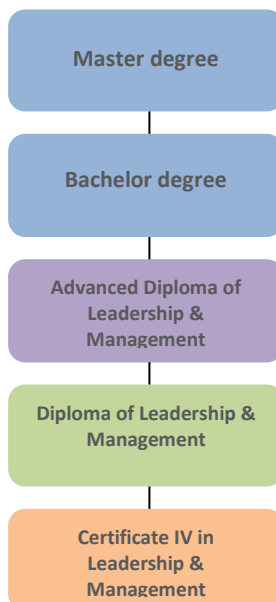


Recognition of Prior Learning

RPL assesses your current skills and knowledge against the learning outcomes of a course or units, regardless of how and where the learning occurred. Competencies may have been attained through: study, work experience and general life experience activities.

AAPoly is obliged to recognize the AQF qualifications and statements of attainment issued by other registered training organizations. For further details email enquiries@aapoly.edu.au

AAPoly Pathway



Entry Requirements:

For International Students, the following are mandatory requirements:

- Be at least 18 years of age
- English level at IELTS 5.5 or above (with no bands lower than 5.0) or PTE Academic Score of 42 or higher (with no section lower than 36).
- Have successfully completed Australian Year 12 or equivalent.

For Domestic Students, direct applications are accepted.

- Have successfully completed Australian Year 12 or equivalent.
- Students without formal qualifications may submit a resume detailing working experience, supported by references from employers.

Nationally Accredited Qualification in Australia



University Pathways



IN ASSOCIATION WITH



A FEDERATION UNIVERSITY PARTNER PROVIDER INSTITUTION

AAPoly – A FedUni Partner Provider Institution in Melbourne
FedUni CRICOS Provider Number 00103D