



## SIT50416 DIPLOMA OF HOSPITALITY MANAGEMENT

### Study Location

Academies Australasia Polytechnic  
Level 7, 628 Bourke St,  
Melbourne, VIC 3000, Australia

### Course Name

Diploma of Hospitality Management

**Course TGA Code** SIT50416

**Course CRICOS Code** 091007F

### Delivery Period (Including Holidays)

Total: 4 Terms (12 months)

### Provider CRICOS Number

02439G

### Contact Hours (per week)

**International Students:**  
Minimum 20 hours/week

### Domestic Students:

Blended learning available

### Study Requirements:

**28 Total units including**  
13 core units & 15 electives

### Administration Fee:

\$200 (1 program)

### 2017 Tuition Fee (AUD)

**International Students:**  
AUD \$8,000

**Material Fee:** AUD\$200

**Swipe Card (Refundable):** AUD\$100

### 2017 Overseas Student Health Cover

\$690 / year (SINGLE)

### 2017 Intake Dates:

9 Jan, 10 Apr, 3 July, 25 Sept

### 2017 Mid-Term Intake Dates:

20 Feb, 15 May, 7 Aug, 30 Oct

**NOTE:** Fees and units are subject to change without notice.

*Be qualified for a career in Hospitality Management for different specialisation including accommodation services, food and beverage and management and leadership.*

*The diversity of employers includes restaurants, hotels, catering operations, clubs, and coffee shops.*

### Course Outline

This qualification reflects the role of highly skilled senior operators who use a broad range of hospitality skills combined with managerial skills and sound knowledge of industry to coordinate hospitality operations. This course will enable individuals to operate independently, have responsibility for others and make a range of operational business decisions. This qualification provides a pathway to work in any hospitality industry sector as a departmental or small business manager. The Diploma of Hospitality Management consists of 28 units of competency delivered over 12 months or 4 terms.

### Course Requirements

The Diploma of Hospitality Management consists of 28 units of competency delivered over 12 months or 4 terms. There are no pre-requisites for entry into this course and there is no practical training in the kitchen. However, students must attend 200 hours of work-based training (unpaid) in hospitality services to successfully complete this course.

Code	Core Units
SITXCCS008	Develop and manage quality customer service practices
SITXCCS007	Enhance the customer service experience
SITXMGT002	Establish and conduct business relationships
SITXWHS003	Implement and monitor work health and safety practices
SITXHRM003	Lead and manage people
SITXCOM005	Manage conflict
BSBDIV501	Manage diversity in the workplace
SITXFIN003	Manage finances within a budget
BSBMGT517	Manage operational plan
SITXMGT001	Monitor work operations
SITXFIN004	Prepare and monitor budgets
SITXGLC001	Research and comply with regulatory requirements
SITXHRM002	Roster staff
Code	Elective Units
SITXINV004	Control Stock
BSBITU302	Create Electronic presentations
BSBITU306	Design and Produce Business Documents
SITXFSA004	Develop and implement a food safety program
SITXMPR007	Develop and Implement and marketing Strategies
BSBITU402	Develop and use complex spreadsheets
BSBSUS501	Develop workplace policy and procedures for Sustainability
BSBCMM401	Make a presentation
BSBRISK501	Manage Risk
SITXHRM006	Monitor staff performance
SITXFSA002	Participate in Safe Food handling Practices
SITXINV003	Purchase Goods
SITXHRM004	Recruit, select and induct staff
SITXFSA001	Use hygienic practices for food safety
SITHIND004	Work Effectively in Hospitality Service * +

## Recognition of Prior Learning

You may be able to shorten the length of your chosen course by measuring your skills acquired through work or life experiences, or through qualifications obtained from previous formal studies or training.

## Student Support

A range of student services will be available to enrolled students at AAPoly, including welfare and academic counselling and learning resource material. For further information contact the Student Services at AAPoly.

## Learning Facilities & Resources

AAPoly has a range of facilities and resources for students including computer labs, study space, meeting rooms, access to the City libraries as well as AAPoly library on Level 7 at the Bourke Street campus.

## Further Information

The commencement of any program is always subject to funding and class sizes. While the information provided in this publication is correct at the time of going to press, AAPoly reserves the right to alter any course, procedure or fee. Students are advised to check for any amendments prior to enrolment.

## Application Method

Submit an application form to:  
Academies Australasia Polytechnic  
Level 7, 628 Bourke St,  
Melbourne, VIC 3000, Australia.  
Form may be downloaded at  
[www.aapoly.edu.au](http://www.aapoly.edu.au)

## Course Enquiries

Academies Australasia Polytechnic  
Level 7, 628 Bourke St,  
Melbourne, VIC 3000, Australia  
Phone: +613 8610 4100  
Email: [enquiries@aapoly.edu.au](mailto:enquiries@aapoly.edu.au)

## Fees and Charges

All course fees are highlighted in the AAPoly marketing material. These course fees are current at the time of printing but subject to change without notice.

Once enrolled the course fees will remain the same for the normal duration of that course. Please ensure you check the course fees and other relevant charges at the time of enrolment.

Please visit  
[www.aapoly.edu.au](http://www.aapoly.edu.au) for more information.



## Assessment Methods

AAPoly recognizes the diverse learning needs of students and has thus incorporated a range of teaching and delivery methods in the course offered. They include observations, discussions, written assignments, tests, examinations, and/or practical application/ work related projects, classroom instruction, group and individual work, field trips, teamwork activities and role plays. Assessments will be consistent with these training delivery methods.

## Entry Requirements:

**For International Students**, the following are mandatory requirements:

- Be at least 18 years of age
- English level at IELTS 5.5 or equivalent
- Year 11 or equivalent certificate of senior secondary education

**For Domestic Students**, direct applications are accepted.

- Have successfully completed Australian Year 11 or equivalent.
- Students without formal qualifications may submit a resume detailing working experience, supported by references from employers.

## AAPoly Pathway



## University Pathways



IN ASSOCIATION WITH



## Nationally Accredited Qualification in Australia



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