The possibilities are infinite...
Dear Prospective Students,

It is exciting to be considering study abroad and we understand the challenging task of identifying and selecting the best study options available.

We hope that this simplified study guide from AAPoly will be helpful as you navigate through the wealth of information from different countries, different institutions and about different courses.

AAPoly is a young and sophisticated private education provider, offering English Language courses, vocational training and higher education degrees. Located in the Central Business District of both Melbourne and Sydney, students can gain easy access to our campus facilities via public transport and enjoy the wide range of services, accommodation and amenities offered in the heart of Melbourne and Sydney.

The team at Academies Australasia Polytechnic is committed to your success and we will do everything possible to ensure that you will have a positive and meaningful study experience if you choose to study with us. Our graduates will be

- Knowledgeable in their chosen field of study
- Good problem solver
- Excellent communicator
- Entrepreneurial
- Socially responsible
- Internationally and culturally sensitive

At Academies Australasia Polytechnic, you will discover that, with the right choice and commitment to study, the possibilities are indeed infinite.

With best wishes from,

Esther Teo
Chief Executive Officer
WHY STUDY WITH AAPOLY?

AAPOLY offer modern state of the art studying facilities where possibilities are infinite!

**Experienced, Passionate and Committed Teachers!**
At AAPoly, our teachers have many years of academic and professional experience. They are passionate about teaching and committed to making your learning experience positive and rewarding.

**Smaller Class Sizes**
Small class sizes at AAPoly mean you will not be lost in a crowd. You will be part of a close-knit study group in class. Our teachers will be able to provide you with greater support in class.

**City Campus Life**
AAPoly is located in Melbourne city. Melbourne is simply one of the world’s greatest cities. It is clean, safe, social, and affordable. Melbourne also boasts a vibrant business and finance centre. This means exciting career possibilities are within arm’s reach. AAPoly’s study location has train and tram stops close to its door steps. It takes less than 5 minutes to walk to school from Southern Cross Train Station and the Bourke Street tram line is located close to AAPoly’s Bourke Street building entrance.

**Diverse Course Options**
At AAPoly, we offer a wide range of courses for international and domestic students which include: Accounting, Business, Commerce, Management, Information Technology, Tourism, Health Services Management, Hospitality, Community Services Work (domestic students only), MBA and Professional Year Accounting programs.

**Modern, State of the Art Facilities**
AAPoly offers modern state of the art teaching and learning facilities at our 628 Bourke Street campus in Melbourne city. We provide great outdoor and indoor study and rest areas for our students. We have an outdoor shared recreational deck with tennis court, BBQ and meal areas. We also provide great indoor facilities (classrooms, computer labs, sofa lounge and lunch areas) for students. The campus is surrounded by floor to ceiling windows which provide natural light in our classrooms and throughout the school.

**Affordable Quality Education**
We know that international education can be one of the biggest and most important investments you will ever make. At AAPoly, we offer affordable quality education packages to help you achieve your academic goals.
# AAPOLY Program List

<table>
<thead>
<tr>
<th>COURSE NAME</th>
<th>CRICOS COURSE CODE</th>
<th>DURATION</th>
<th>2017 TUITION FEES</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>MANAGEMENT</strong></td>
<td></td>
<td></td>
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</tr>
<tr>
<td>Certificate IV in Leadership and Management</td>
<td>091401G</td>
<td>6 Months</td>
<td>$4,500</td>
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<tr>
<td>Diploma of Leadership and Management</td>
<td>091402F</td>
<td>9 Months</td>
<td>$5,500</td>
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<tr>
<td>Advanced Diploma of Leadership and Management</td>
<td>091403E</td>
<td>9 Months</td>
<td>$5,500</td>
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<tr>
<td>Diploma of Project Management</td>
<td>093666K</td>
<td>1 Year</td>
<td>$8,000</td>
</tr>
<tr>
<td>Advanced Diploma of Program Management</td>
<td>093667J</td>
<td>1 Year</td>
<td>$8,000</td>
</tr>
<tr>
<td><strong>ACCOUNTING</strong></td>
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<tr>
<td>Diploma of Accounting</td>
<td>091399G</td>
<td>1 Year</td>
<td>$10,800</td>
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<td>Advanced Diploma of Accounting</td>
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<td><strong>INFORMATION TECHNOLOGY</strong></td>
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<tr>
<td>Diploma of Information Technology</td>
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<td>1 Year</td>
<td>$10,800</td>
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<tr>
<td>Advanced Diploma of Information Technology</td>
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<td>6 Months</td>
<td>$5,700</td>
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<td><strong>HOSPITALITY AND COMMERCIAL COOKERY</strong></td>
<td></td>
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<tr>
<td>Certificate III in Commercial Cookery</td>
<td>087616D</td>
<td>1 Year</td>
<td>$12,320</td>
</tr>
<tr>
<td>Certificate IV in Commercial Cookery (includes Certificate III)</td>
<td>087617C</td>
<td>1.5 Years</td>
<td>$18,480</td>
</tr>
<tr>
<td>Diploma of Hospitality Management (includes Certificate III &amp; Certificate IV)</td>
<td>091007F</td>
<td>1 Year 9 Months</td>
<td>$21,560</td>
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<tr>
<td>Advanced Diploma of Hospitality Management (includes Certificate III, Certificate IV &amp; Diploma)</td>
<td>091099G</td>
<td>2 Years</td>
<td>$24,640</td>
</tr>
<tr>
<td>Diploma of Hospitality Management (Stand Alone)</td>
<td>091007F</td>
<td>1 Year</td>
<td>$8,000</td>
</tr>
<tr>
<td>Advanced Diploma of Hospitality Management (Stand Alone)</td>
<td>091099G</td>
<td>6 Months</td>
<td>$4,000</td>
</tr>
<tr>
<td><strong>HIGHER EDUCATION</strong></td>
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<tr>
<td>Bachelor of Tourism and Hospitality Management (BTHM)</td>
<td>073530C</td>
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<td>$45,000</td>
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</tbody>
</table>

*Fees are subject to change without notice*
STUDENT SERVICES / ACCOMMODATION / LIVING EXPENSES

Student Support
AAPoly aims to provide students with comprehensive information on living and studying in Australia. We ensure every aspect of your arrival and stay in Australia is trouble free.

What you need to know before coming to Australia
The Academies Australasia Polytechnic Handbook includes Australian cultural and social information, what you need to know before you arrive in Australia and much more. For more information, go to: http://www.aapoly.edu.au/pdf/AcademiesAustralasiaPolytechnicStudentHandbook_V14.pdf

Orientation
Every new student receives a detailed orientation program. This includes information on studying in Australia, Academies Australasia policies and expectations, relevant Australian regulations, Transport, health banking, postal services and available recreational activities.

Welfare and Academic Counselling
Welfare and academic counsellors are available for students. Appointments for welfare and academic counselling can be made at: AAPoly Reception on Level 7, 628 Bourke Street, Melbourne, VIC 3000, Australia

Accommodation Options & Costs of Living
We provide free advice on locating appropriate and convenient home-stays, rental accommodation and temporary short-term lodging such as hostels, dormitories or serviced apartments. It is important to know an indicative cost of living in Melbourne to provide you with an idea of how
If you are a student visa holder, it is important for you to learn more about your responsibilities as an international student on a student visa and understand the legal framework governing delivery of education to overseas students studying in Australia on a student visa.

**Change of Address**
Australian law requires student visa holders to notify their Education Provider of any change of address details within 7 days.

**Class Attendance and Assessment**
The Department of Immigration and Border Protection (DIBP) grants Student Visas only for full-time study. It is important for you to attend classes and pass all assessments. AAPoly expects students to attend a minimum of 80% classes.

**Suspension and Cancellation of Studies**
Failure to meet satisfactory academic progress will result in suspension or cancellation of your COE (Confirmation of Enrolment) and your case will be reported to DIBP in Australia.

**Deferment of Studies**
Under compassionate or compelling circumstances, you may defer the commencement of your studies, take leave of studies or temporarily suspend studies during your program. However, deferring, taking leave of studies or temporarily suspending studies during your program may affect your student visa. You will need to speak to our student services staff to see whether you can defer your studies.

**Transfer between Registered Providers**
You will not be able to transfer from your existing Registered Provider's program to another Registered Provider's program prior to completing six calendar months of your Principal Program of study except in limited circumstances. For more information on suspension, cancellation and deferment of studies as well as transfer between registered providers, go to: http://www.aapoly.edu.au/

**ESOS Framework**
It is important for international students to understand the ESOS Framework. The Education Services for Overseas Student Act (ESOS) and regulations set out the legal framework governing delivery of education to overseas students studying in Australia on a student visa. The ESOS Framework can be found at: http://www.aei.gov.au/Regulatory-Information/Pages/Regulatoryinformation.aspx
VOCATIONAL PROGRAMS

Education and training which aims to equip people with knowledge, know-how, skills and/or competences required in particular occupations or more broadly on the labour market.

For more information, please visit: http://www.aapoly.edu.au/aapoly-courses
*Please ensure you have read the detailed individual course information before making your decisions.

HOSPITALITY & COMMERCIAL COOKERY

**CERTIFICATE III IN COMMERCIAL COOKERY - SIT30813**

<table>
<thead>
<tr>
<th>Location: Melbourne</th>
<th>CRICOS Code: 087616D</th>
<th>2017 Tuition Fee (AUD): $12,320</th>
</tr>
</thead>
<tbody>
<tr>
<td>Duration: 1 Year (4 Terms)</td>
<td>Intake Dates: 9 Jan / 10 Apr / 3 Jul / 25 Sept</td>
<td></td>
</tr>
</tbody>
</table>

**Entry Requirements:**
- Minimum 18 years of age.
- Successful completion of Year 11 or its equivalent and if less, a demonstrated ability to succeed in the chosen course
- Minimum English language proficiency level of IELTS 5.5 (applies to international students only) or PTE Academic Score no lower than 42.
- A satisfactory outcome in interview with authorized AAPoly staff or official representative
- Any students with relevant experience are welcome to apply.

**Course Outline**
This qualification reflects the role of commercial cooks who use a wide range of cookery skills. They use discretion and judgement and have a sound knowledge of kitchen operations. They work with some independence, under limited supervision and may provide operational advice and support to team members. This qualification is suitable for an Australian Apprenticeship pathway.

**CERTIFICATE IV IN COMMERCIAL COOKERY - SIT40413**

<table>
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<th>Location: Melbourne</th>
<th>CRICOS Code: 087617C</th>
<th>2017 Tuition Fee (AUD): $18,480</th>
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<tbody>
<tr>
<td>Duration: 1.5 Years (6 Terms)</td>
<td>Intake Dates: 9 Jan / 10 Apr / 3 Jul / 25 Sept</td>
<td></td>
</tr>
</tbody>
</table>

**Entry Requirements:**
- Minimum 18 years of age.
- Successful completion of Year 11 or its equivalent and if less, a demonstrated ability to succeed in the chosen course
- Minimum English language proficiency level of IELTS 5.5 (applies to international students only) or PTE Academic Score no lower than 42.
- A satisfactory outcome in interview with authorized AAPoly staff or official representative
- Any students with relevant experience are welcome to apply.

**Course Outline**
This qualification reflects the role of commercial cooks who have a supervisory or team leading role in the kitchen. They operate independently or with limited guidance from others and use discretion to solve non-routine problems. This qualification is suitable for an Australian Apprenticeship pathway.
Diploma of hospitality Management - SIT50416

**Location:** Melbourne  
**CRICOS Code:** 091007F  
**2017 Tuition Fee (AUD):** $21,560

**Duration:** 1 Year 9 Months (7 Terms)  
**Intake Dates:** 9 Jan / 10 Apr / 3 Jul / 25 Sept

**Entry Requirements:**
- Minimum 18 years of age.
- Successful completion of Year 11 or its equivalent and if less, a demonstrated ability to succeed in the chosen course.
- Minimum English language proficiency level of IELTS 5.5 (applies to international students only) or PTE Academic Score no lower than 42.
- A satisfactory outcome in interview with authorized AAPoly staff or official representative.
- Any students with relevant experience are welcome to apply.

**Course Outline**
This qualification reflects the role of individuals who use sound knowledge of industry operations and a broad range of managerial skills to coordinate hospitality operations. They operate independently, have responsibility for others and make a range of operational business decisions.

Advanced Diploma of hospitality Management - SIT60316

**Location:** Melbourne  
**CRICOS Code:** 091099G  
**2017 Tuition Fee (AUD):** $24,640

**Duration:** 2 Years (8 Terms)  
**Intake Dates:** 9 Jan / 10 Apr / 3 Jul / 25 Sept

**Entry Requirements:**
- Minimum 18 years of age.
- Successful completion of Year 11 or its equivalent and if less, a demonstrated ability to succeed in the chosen course.
- Minimum English language proficiency level of IELTS 5.5 (applies to international students only) or PTE Academic Score no lower than 42.
- A satisfactory outcome in interview with authorized AAPoly staff or official representative.
- Any students with relevant experience are welcome to apply.

**Course Outline**
This qualification reflects the role of individuals operating at a senior level who use substantial industry knowledge and wide-ranging, specialized managerial skills. They operate independently, take responsibility for others and make a range of strategic business decisions. This qualification is suitable for an Australian Apprenticeship pathway.

Diploma of hospitality Management (ST AND ALONE) - SIT50416

**Location:** Melbourne  
**CRICOS Code:** 091007F  
**2017 Tuition Fee (AUD):** $8,000

**Duration:** 1 Year (4 Terms)  
**Intake Dates:** 9 Jan / 10 Apr / 3 Jul / 25 Sept

**Entry Requirements:**
- Minimum 18 years of age.
- Successful completion of Year 11 or its equivalent and if less, a demonstrated ability to succeed in the chosen course.
- Minimum English language proficiency level of IELTS 5.5 (applies to international students only) or PTE Academic Score no lower than 42.
- A satisfactory outcome in interview with authorized AAPoly staff or official representative.
- Any students with relevant experience are welcome to apply.

**Course Outline**
This qualification reflects the role of highly skilled senior operators who use a broad range of hospitality skills combined with managerial skills and sound knowledge of industry to coordinate hospitality operations. This course will enable individuals to operate independently, have responsibility for others and make a range of operational business decisions. This qualification provides a pathway to work in any hospitality industry sector as a departmental or small business manager.
**Advanced Diploma of Hospitality Management (Stand Alone) - SIT60316**

**Location:** Melbourne  
**CRICOS Code:** 091099G  
**2017 Tuition Fee (AUD):** $4,000

**Entry Requirements:**
- Minimum 18 years of age.
- Successful completion of Year 11 or its equivalent and if less, a demonstrated ability to succeed in the chosen course.
- Minimum English language proficiency level of IELTS 5.5 (applies to international students only) or PTE Academic Score no lower than 42.
- A satisfactory outcome in interview with authorized AAPoly staff or official representative.
- Any students with relevant experience are welcome to apply.

**Course Outline**
This qualification reflects the role of individuals operating at a senior level who use substantial industry knowledge and wide-ranging, specialized managerial skills. They operate independently, take responsibility for others and make a range of strategic business decisions. This qualification is suitable for an Australian Apprenticeship pathway.

**Diploma of Information Technology - ICT50115**

**Location:** Melbourne  
**CRICOS Code:** 086608A  
**2017 Tuition Fee (AUD):** $10,800

**Duration:** 1 Year (4 Terms)  
**Intake Dates:** 9 Jan / 10 Apr / 3 Jul / 25 Sept

**International Entry Requirements:**
- Minimum 18 years of age.
- English level at IELTS 5.5 or above or PTE Academic Score no lower than 42.
- Successful completion of Australian Year 12 or equivalent. If less, a demonstrated ability to succeed in the chosen course.

**Course Outline**
The Diploma of Information Technology provides the skills and knowledge for an individual to administer and manage information and communications technology (ICT) support in small-to medium enterprises, using a wide range of general ICT technologies. This training enables the individual to provide a broader rather than specialized ICT support function, applying a widerange of higher level technical skills such as networking, IT support, database development, programming and web development. The program provides a standalone qualification, but may also be used as a stepping stone to further studies at a tertiary level.

**Advanced Diploma of Information Technology - ICT60115**

**Location:** Melbourne  
**CRICOS Code:** 086727E  
**2017 Tuition Fee (AUD):** $5,700

**Duration:** 6 Months (2 Terms)  
**Intake Dates:** 9 Jan / 10 Apr / 3 Jul / 25 Sept

**International Entry Requirements:**
- Minimum 18 years of age.
- English level at IELTS 5.5 or above or PTE Academic Score no lower than 42.
- Successful completion of Australian Year 12 or equivalent. If less, a demonstrated ability to succeed in the chosen course.

**Course Outline**
The Advanced Diploma of Information Technology will be of particular interest to those aspiring towards managerial roles in small to medium organizations. This qualification provides high level information and communications technology (ICT), process improvement and business skills and knowledge to enable an individual to be effective in senior ICT roles within organisations. The qualification builds on a core base of management competencies, with specialist and general elective choices to suit particular ICT and business needs, especially in the areas of knowledge management and systems development.

The AAPoly program will prepare you for the many challenges ahead by teaching you the strong theoretical concepts while equipping you with practical skills required for the leadership of the information technology function within contemporary organizations. You will gain the knowledge, skills and understanding that will enable you to respond to emerging opportunities in an innovative way, competently managing organizational change, as well as developing and implementing progressive technological plans. This course provides a standalone qualification, but may also be used as a stepping stone to further studies at a higher level.
ACCOUNTING

DIPLOMA OF ACCOUNTING - FNS50215

Location: Melbourne
CRICOS Code: 091399G
Duration: 1 Year (4 Terms)
2017 Tuition Fee (AUD): $10,800
Intake Dates: 9 Jan / 10 Apr / 3 Jul / 25 Sept

International Entry Requirements:
- Minimum 18 years of age.
- Overall IELTS score of 5.5 or above or PTE Academic Score no lower than 42.
- Successful completion of Australian Year 12 or equivalent. If less, a demonstrated ability to succeed in the chosen course.

Course Outline
This qualification reflects professional accounting job roles in financial services and other industries. Individuals in these roles apply solutions to a range of often complex problems, and analyse and evaluate information from a variety of sources. They apply initiative to plan, coordinate and evaluate their own work and guidance to others within defined guidelines.

Possible Job roles
- Area Manager
- Department Manager
- Regional Manager

Advanced Diploma of Accounting - FNS60215

Location: Melbourne
CRICOS Code: 091400G
Duration: 1.5 Years (6 Terms)
2017 Tuition Fee (AUD): $15,500
Intake Dates: 9 Jan / 10 Apr / 3 Jul / 25 Sept

International Entry Requirements:
- Minimum 18 years of age.
- Overall IELTS score of 5.5 or above or PTE Academic Score no lower than 42.
- Successful completion of Australian Year 12 or equivalent. If less, a demonstrated ability to succeed in the chosen course.

Course Outline
This qualification is designed to reflect the role of individuals working in accounting and seeking professional identification. At this level individuals are expected to apply theoretical and technical skills in a range of situations and to display initiative and judgement in planning activities.

They have autonomy in performing complex operations and can be responsible for planning, coordinating and evaluating the work of others within broad but generally well-defined parameters. This qualification includes units that comprise an approved Tax Practitioner Board (TPB) course in Australian taxation law and commercial law. Persons seeking registration with the TPB should check current registration requirements with the Board.
Leadership & Management

Diploma of Leadership & Management - BSB51915

Location: Melbourne  CRICOS Code: 091402F  2017 Tuition Fee (AUD): $5,500
Duration: 9 Months (3 Terms)  Intake Dates: 9 Jan / 10 Apr / 3 Jul / 25 Sept

International Entry Requirements:

• Minimum 18 years of age.
• Overall IELTS score of 5.5 or above or PTE Academic Score no lower than 42.
• Successful completion of Australian Year 12 or equivalent. If less, a demonstrated ability to succeed in the chosen course.

Course Outline

This qualification reflects the role of individuals who apply knowledge, practical skills and experience in leadership and management across a range of enterprise and industry contexts. Individuals at this level display initiative and judgement in planning, organising, implementing and monitoring their own workload and the workload of others.

Possible Job roles

• Manager

Certificate IV in Leadership & Management - BSB42015

Location: Melbourne  CRICOS Code: 091401G  2017 Tuition Fee (AUD): $4,500
Duration: 6 Months (2 Terms)  Intake Dates: 9 Jan / 10 Apr / 3 Jul / 25 Sept

International Entry Requirements:

• Minimum 18 years of age.
• Overall IELTS score of 5.5 or above or PTE Academic Score no lower than 42.
• Successful completion of Australian Year 12 or equivalent. If less, a demonstrated ability to succeed in the chosen course.

Course Outline

This qualification reflects the role of individuals working as developing and emerging leaders and managers in a range of enterprise and industry contexts. As well as assuming responsibility for their own performance, individuals at this level provide leadership, guidance and support to others. They also have some responsibility for organising and monitoring the output of their team.

Possible job roles

• Coordinator  • Leading Hand  • Supervisor  • Team Leader

Diploma of Leadership & Management - BSB51915

Location: Melbourne  CRICOS Code: 091402F  2017 Tuition Fee (AUD): $5,500
Duration: 9 Months (3 Terms)  Intake Dates: 9 Jan / 10 Apr / 3 Jul / 25 Sept

International Entry Requirements:

• Minimum 18 years of age.
• Overall IELTS score of 5.5 or above or PTE Academic Score no lower than 42.
• Successful completion of Australian Year 12 or equivalent. If less, a demonstrated ability to succeed in the chosen course.

Course Outline

This qualification reflects the role of individuals who apply knowledge, practical skills and experience in leadership and management across a range of enterprise and industry contexts. Individuals at this level display initiative and judgement in planning, organising, implementing and monitoring their own workload and the workload of others.

They use communication skills to support individuals and teams to meet organisational or enterprise requirements. They plan, design, apply and evaluate solutions to unpredictable problems, and identify, analyse and synthesise information from a variety of sources.

Possible Job roles

• Manager
## Advanced Diploma of Leadership & Management - BSB61015

**Location:** Melbourne  
**CRICOS Code:** 091403E  
**2017 Tuition Fee (AUD):** $5,500

**Duration:** 9 Months (3 Terms)  
**Intake Dates:** 9 Jan / 10 Apr / 3 Jul / 25 Sept

### International Entry Requirements:

- Minimum 18 years of age.
- Overall IELTS score of 5.5 or above or PTE Academic Score no lower than 42.
- Successful completion of Australian Year 12 or equivalent. If less, a demonstrated ability to succeed in the chosen course.

### Course Outline

This qualification reflects the role of individuals who apply specialised knowledge and skills, together with experience in leadership and management, across a range of enterprise and industry contexts. Individuals at this level use initiative and judgement to plan and implement a range of leadership and management functions, with accountability for personal and team outcomes within broad parameters. They use cognitive and communication skills to identify, analyse and synthesise information from a variety of sources and transfer their knowledge to others, and creative or conceptual skills to express ideas and perspectives or respond to complex problems.

**Possible Job roles**

- Area Manager
- Department Manager
- Regional Manager

## Diploma of Project Management - BSB51415

**Location:** Melbourne  
**CRICOS Code:** 093666K  
**2017 Tuition Fee (AUD):** $8,000

**Duration:** 1 Year (4 Terms)  
**Intake Dates:** 9 Jan / 10 Apr / 3 Jul / 25 Sept

### International Entry Requirements:

- Minimum 18 years of age.
- Overall IELTS score of 5.5 or above or PTE Academic Score no lower than 42.
- Successful completion of Australian Year 12 or equivalent. If less, a demonstrated ability to succeed in the chosen course.

### Course Outline

This qualification reflects the role of individuals who apply project management skills and knowledge. They may manage projects in a variety of contexts, across a number of industry sectors. Individuals at this level display project leadership and management roles and are responsible for achieving project objectives. They possess a sound theoretical knowledge base and use a range of specialised, technical and managerial competencies to initiate, plan, execute and evaluate their own work and/or the work of others.
Advanced Diploma of Program Management - BSB61415

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<th>Location: Melbourne</th>
<th>CRICOS Code: 093667J</th>
<th>2017 Tuition Fee (AUD): $8,000</th>
</tr>
</thead>
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</tbody>
</table>

International Entry Requirements:
• Minimum 18 years of age.
• Overall IELTS score of 5.5 or above or PTE Academic Score no lower than 42.
• Successful completion of Australian Year 12 or equivalent. If less, a demonstrated ability to succeed in the chosen course.

Course Outline
This qualification reflects the role of individuals who apply specialised knowledge and skills, together with experience in program management across a range of enterprise and industry contexts. Individuals at this level use initiative and judgement to direct, plan, and lead a range of program functions, with accountability for personal and team outcomes within broad parameters. They use cognitive and communication skills to identify, analyse and synthesise information from a variety of sources and transfer their knowledge to others, and creative or conceptual skills to express ideas and perspectives or respond to complex problems.
BACHELOR OF TOURISM AND HOSPITALITY MANAGEMENT

Entry Requirements:
• Minimum 18 years of age.
• English level at TOEFL 550 or IELTS 6.0 (Academic) with no individual band less than IELTS 5.5 or PTE: Academic (Overall score 50-57) No section score less than IELTS 5.5 or PTE: Academic (Overall score 50-57).
• Successful completion of Australian Year 12 (or equivalent)

Domestic Students:
• Completion of Australian Year 12 or equivalent

Mature Age Students:
A mature age student is considered to be a person who has left the post-secondary school education for ten years and does not possess an Australian Year 12 or equivalent qualification. To allow these students to gain access to a higher degree, AAPoly will consider completion of minimum Australian Year 10 or equivalent qualification with relevant work experience. All such cases will be assessed on a case-to-case basis by AAPoly Head of Department for Higher Education.

Course Outline:
The Bachelor of Tourism and Hospitality Management prepares you for an effective starting career in tourism and hospitality, with a strong emphasis on case-based learning that is built progressively through the three years of study. A feature of this program is the arrangement of practitioners as visiting lecturers who will share their knowledge and experience, and field trips to help you gain current understanding of the tourism and hospitality environments.

To give you an added advantage in your career, subjects such as Ecotourism and Cultural & Heritage Tourism will expose students to contemporary or niche tourism sectors. Practice-based subjects such as Work-integrated Learning and Hospitality and Tourism Industry Project will give you a more practical orientation towards your study and better prepare you for your chosen career direction.

Pathway

For more information, please visit: http://www.aapoly.edu.au/aapoly-courses

*Please ensure you have read the detailed individual course information before making your decisions.
HOW TO APPLY...

Application process for Advanced Diploma and Bachelor Programs

1. **Please provide for admission assessment:**
   - Completed AAPoly International Application Form
   - Completed AAPoly Student Assessment Form
   - Statement of Purpose
   - Passport Copy (certified)
   - Australian Visa Copy
     *(Please provide if you have an existing working/holiday/student visa in Australia)*
   - English Test Results
     *(Please provide if you have IELTS/TOEFL/PTE Academic)*
   - Academic Documents (certified)
     *(Official translation is required where non-english academic documents are provided)*
   - Confirmation of Enrolment (COE)
     *(Please provide if you have any existing COE's from other education providers)*

2. **Student interviews will be conducted**
   once the student meets Academic, English and Genuine Temporary Entrant (GTE) entry requirements.

3. **Offer letter** will be issued to students who successfully completed the interview.

4. **Please provide financial proof** for minimum 1 year tuition fees and 1 year annual living expenses as well as return airfare and overseas student health cover prior to accepting the offer letter.

5. **Payment** can be made once Admissions have sighted the financial documents. **COE** will then be issued.

Application process for ELICOS, Certificates & Diploma Programs

1. **Please provide for admission assessment:**
   - Completed AAPoly International Application Form
   - Statement of Purpose (if applicable)
   - Passport Copy (certified)
   - Australian Visa Copy *(Please provide if you have an existing working/holiday/student visa in Australia)*
   - English Test Results *(Please provide if you have IELTS/TOEFL/PTE Academic)*
   - Academic Documents (certified) *(Official translation is required where non-english academic documents are provided)*
   - Confirmation of Enrolment (COE) *(Please provide if you have any existing COE's from other education providers)*

2. **Offer letter** will be issued to students who have met entry requirements.

3. **Payment** can be made once Admissions have sighted the financial documents. **COE** will then be issued.
Our graduates have rated us ★★★★★ for Teaching Quality six years in a row. They have also rated us ★★★★★ for overall satisfaction.

FedUni has the highest ‘Graduate in full-time employment rate’ of any Victorian-based public university.

For more info, visit: www.aapoly.edu.au
Academies Australasia Polytechnic offers a range of Federation University Australia’s Bachelor, Graduate Certificate, Graduate Diploma and Masters Programs designed for overseas students at our Melbourne city study location.

- Federation University Australia (FedUni) was formed on 1 January 2014.
- CRICOS Provider No. 00103D.
- Result of an exciting collaboration between the University of Ballarat and Monash University’s Gippsland Campus.
- Provides leading Higher Education and TAFE programs to regional Victoria and beyond, with headquarters in Ballarat, Victoria.
- One of Victoria’s 5-star universities (Source: The Good University Guide 2014).
- Well known for preparing graduates for successful employment.
- Highest graduate employment rating of any Victorian-based university.
- Graduates have rated the University 5 stars for Teaching Quality five years in a row (Source: The Good University Guide 2010/2011/2012/2013/2014).
- Noted for strengths in many areas including Business, Information Technology, Management and Health Studies - FedUni programs delivered at AAPoly.
- Courses and curricula are continually monitored and updated to meet society and industry demands.

FEDERATION UNIVERSITY
HIGHER EDUCATION PROGRAMS AT AAPOLY

<table>
<thead>
<tr>
<th>COURSE NAME</th>
<th>CRICOS COURSE CODE</th>
<th>DURATION</th>
<th>2017 TUITION FEES</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bachelor of Business</td>
<td>039579B</td>
<td>3 years</td>
<td>$74,100</td>
</tr>
<tr>
<td>Bachelor of Commerce (Accounting)</td>
<td>044114D</td>
<td>3 years</td>
<td>$74,100</td>
</tr>
<tr>
<td>Bachelor of Information Technology (Business Systems)</td>
<td>065125E</td>
<td>3 years</td>
<td>$71,100</td>
</tr>
<tr>
<td>Graduate Certificate of Professional Accounting</td>
<td>085206E</td>
<td>1 year</td>
<td>$27,600</td>
</tr>
<tr>
<td>Graduate Certificate of Management</td>
<td>085207D</td>
<td>1 year</td>
<td>$27,600</td>
</tr>
<tr>
<td>Graduate Diploma of Management</td>
<td>085208C</td>
<td>1.5 years</td>
<td>$41,400</td>
</tr>
<tr>
<td>Graduate Diploma of Professional Accounting</td>
<td>085209B</td>
<td>1.5 years</td>
<td>$41,400</td>
</tr>
<tr>
<td>Master of Business Administration</td>
<td>085210J</td>
<td>2 years</td>
<td>$55,200</td>
</tr>
<tr>
<td>Master of Business Administration (Health Services Management)</td>
<td>085623K</td>
<td>2 years</td>
<td>$55,200</td>
</tr>
<tr>
<td>Master of Professional Accounting</td>
<td>085211G</td>
<td>2 years</td>
<td>$55,200</td>
</tr>
<tr>
<td>Master of Technology (Enterprise Systems)</td>
<td>080493M</td>
<td>2 years</td>
<td>$51,000</td>
</tr>
</tbody>
</table>

2017 Intake Dates: 20 Mar, 17 Jul or 13 Nov
*Fees are subject to change without notice*

FedUni Students at AAPoly
- FedUni enrolled students are awarded with FedUni degree upon successful completion of their program(s) at AAPoly.

AAPoly’s Teaching Staff Delivering FedUni programs
- We engage well qualified lecturers with vast amount of professional experience in industry. Majority of our lecturers are currently lecturing and/or have lectured at other major universities in Australia. Academic staff delivering FedUni programs at AAPoly is approved to teach by the university.
- At AAPoly, we constantly explore innovative and flexible approaches to learning through industry knowledge and with our lecturers who have first-hand experience in their specialised field.
<table>
<thead>
<tr>
<th>Country</th>
<th>Minimum Academic Requirement: Australian Year 12 Equivalent</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Global</strong></td>
<td>GCE A Level with 4 points calculated on 2 or 3 A/AS level subjects. Advance level mark A=5, B=4, C=3, D=1, E=1. Advanced Subsidiary level mark calculated as half of A level points. International Baccalaureate Diploma (IB) with a minimum score of 24 from 6 subjects</td>
</tr>
<tr>
<td><strong>Australia</strong></td>
<td>Completion of Year 12 OR Foundation program</td>
</tr>
<tr>
<td><strong>Bangladesh</strong></td>
<td>Higher School Certificate (HSC) in First Division</td>
</tr>
<tr>
<td><strong>China</strong></td>
<td>Gao San (Senior high Year 3) with an average of 80% in four academic subjects OR Gao Kao cut-off score for Tier 2 Chinese Universities OR Completion of one year post-secondary study with at least an average score of 70% at a recognised institution.</td>
</tr>
<tr>
<td><strong>Colombia</strong></td>
<td>Completion of the first year of a Bachelor degree.</td>
</tr>
<tr>
<td><strong>Hong Kong</strong></td>
<td>Hong Kong Diploma of Secondary Education with 10 points calculated from the sum of 4 subjects (at least 3 core subjects). 5**=6, 5*=5.5, 5=5, 4=4, 3=3, 2=2 and 1=1</td>
</tr>
<tr>
<td><strong>India</strong></td>
<td>Completion of All India Senior School Certificate (CBSE) or Indian School Certificate (CISCE) with an average of 60% in best four academic subjects* OR Higher Secondary Certificate (State Board) with an average of 65% in best four academic subjects* * excludes local languages, work experience, physical education and other non-academic subjects</td>
</tr>
<tr>
<td><strong>Indonesia</strong></td>
<td>SMA (Sekolah Menengah Atas) with an overall average of 7.0, or GCE A-levels with passing grades in three subjects.</td>
</tr>
<tr>
<td><strong>Iran</strong></td>
<td>Pre-University Certificate, or successful completion of the National High School Diploma with an overall average of 13 (out of 20).</td>
</tr>
<tr>
<td><strong>Japan</strong></td>
<td>Kotogakko Sotsugyo Shosho (Upper Secondary School Certificate of Graduation) with an overall average of 2.5 (out of 4).</td>
</tr>
<tr>
<td><strong>Kenya</strong></td>
<td>Kenya Certificate of Secondary Education (KCSE) with grade B in 8 subjects OR satisfactory completion of one year post-secondary study at a recognised institution</td>
</tr>
<tr>
<td><strong>Korea</strong></td>
<td>Immumgye Kodung Hakkyo Cheoupchang (Upper Secondary Certificate) with an overall pass of 65%</td>
</tr>
<tr>
<td><strong>Malaysia</strong></td>
<td>Sijil Tinggi Pelajaran Malaysia (STPM) with a score of 6 points calculated on the sum of 3 subjects.</td>
</tr>
<tr>
<td><strong>Mongolia</strong></td>
<td>Senior Middle School Graduation Certificate with an average of 85% in final-year results.</td>
</tr>
<tr>
<td><strong>Nepal</strong></td>
<td>Satisfactory completion of one year of post-secondary study at a recognised institution.</td>
</tr>
<tr>
<td><strong>New Zealand</strong></td>
<td>National Certificate of Educational Achievement (NCEA) Level 3: a minimum of 80 credits; 60 credits at Level 3 and 20 credits at Level 2.</td>
</tr>
<tr>
<td><strong>Nigeria</strong></td>
<td>Satisfactory completion of one year post-secondary study at a recognised institution.</td>
</tr>
<tr>
<td><strong>Pakistan</strong></td>
<td>Higher Secondary School Certificate (HSC) or Intermediate Certificate examination (Pre-Eng &amp; Pre-Med streams) with at least an average of 60%.</td>
</tr>
<tr>
<td><strong>Philippines</strong></td>
<td>Satisfactory completion of one year post-secondary study at a recognised institution.</td>
</tr>
<tr>
<td><strong>Russia</strong></td>
<td>Attestat o Srednem (polnom) Obshchem Obrazovanii (Certificate of Secondary (Complete) General Education)</td>
</tr>
<tr>
<td><strong>Saudi Arabia</strong></td>
<td>Tawjihiyah (General Secondary Education Certificate) with at least an overall average of 80% OR completion of a Foundation program OR one year of study in a Higher Education program at a recognised institution.</td>
</tr>
<tr>
<td><strong>Singapore</strong></td>
<td>Singapore or GCE A-levels with passing grades in three subjects.</td>
</tr>
<tr>
<td><strong>Sri Lanka</strong></td>
<td>Sri Lankan A-Levels or GCE A-levels with passing grades in three subjects.</td>
</tr>
<tr>
<td><strong>Taiwan</strong></td>
<td>Senior High School Diploma or Senior Vocational School Diploma with an average of 70%.</td>
</tr>
<tr>
<td><strong>Thailand</strong></td>
<td>Matayom (Certificate of Secondary Education) with an average grade of 80.</td>
</tr>
<tr>
<td><strong>USA</strong></td>
<td>High school diploma with an average grade of C.</td>
</tr>
<tr>
<td><strong>Vietnam</strong></td>
<td>Bang Tot Nghiep Trung Hoc Pho Thong (Upper Secondary School Education Graduation Diploma) with an average score of 70%.</td>
</tr>
</tbody>
</table>
AGE REQUIREMENTS

Applicants must be over 18 years of age at the time of visa application

POSTGRADUATE ACADEMIC ENTRY REQUIREMENTS

Entry requirements vary from program to program, but generally require completion of an Australian Bachelor degree, or overseas equivalent, with specified minimum grades (or marks) in relevant subjects. A period of work experience, following graduation, may also be required for some programs. For information on the entry requirements for your chosen program, please refer to our program guide.

ASSESSMENT RULES FOR ENGLISH ENTRY REQUIREMENTS

Applicants are required to meet the minimum English Language requirements for entry to a Federation University Australia program. The English language requirement for general programs such as Business, IT and general science is Academic IELTS 6.0 with no band less than 6.0 or equivalent. Applicants need to provide one of evidences as below to demonstrate their English language proficiency.

FedUni accepts a variety of English language tests as proof of English proficiency. English proficiency assessment should be made using an external English test (Academic IELTS or equivalent), with the results determining whether the student can enter into our programs directly or via an appropriate English program at AAPoly (see below).

<table>
<thead>
<tr>
<th>PTE ACADEMIC</th>
<th>ACADEMIC IELTS</th>
<th>TOEFL PAPER</th>
<th>TOEFL IBT</th>
<th>CAMBRIDGE (CAE-2014)</th>
<th>CAMBRIDGE (FROM 2015)</th>
</tr>
</thead>
<tbody>
<tr>
<td>73 (no band less than 65)</td>
<td>7.5 (no band less than 7.0)</td>
<td>630 (TWE 5.0)</td>
<td>106 with minimum 24 in all sections</td>
<td>74 with no less than Good in each skill</td>
<td>191 (no band less than 185)</td>
</tr>
<tr>
<td>65 (no band less than 58)</td>
<td>7.0 (no band less than 6.5)</td>
<td>600 (TWE 5.0)</td>
<td>100 with minimum 24 in writing and 22 in all other sections</td>
<td>67 with no less than Good in each skill</td>
<td>185 (no band less than 176)</td>
</tr>
<tr>
<td>58 (no band less than 50)</td>
<td>6.5 (no band less than 6.0)</td>
<td>580 (TWE 4.0)</td>
<td>86-91 with minimum of 20 in all sections</td>
<td>58 with no less than Borderline in each skill</td>
<td>176 (no band less than 169)</td>
</tr>
<tr>
<td>50 (no band less than 50)</td>
<td>6.0 (no band less than 6.0)</td>
<td>550 (TWE 4.0)</td>
<td>79-80 with minimum of 19 in all sections</td>
<td>52 with no less than Borderline in each skill</td>
<td>169 (no band less than 169)</td>
</tr>
<tr>
<td>42 (no band less than 36)</td>
<td>5.5 (no band less than 5.0)</td>
<td>530 (TWE 3.5)</td>
<td>69-70 with minimum of 17 in all sections</td>
<td>47 with no less than Borderline in each skill</td>
<td>162 (no band less than 154)</td>
</tr>
<tr>
<td>36 (no band less than 36)</td>
<td>5.0 (No band less than 5.0)</td>
<td>500 (TWE 3.0)</td>
<td>59-64 with minimum of 17 in all sections</td>
<td>41 with no less than Borderline in each skill</td>
<td>154 (no band less than 154)</td>
</tr>
</tbody>
</table>
Bachelor of Business

Location: Melbourne  
CRICOS Code: 039579B  
Duration: 3 Years

Entry Requirements:
• Successful completion of the Australian Education VCE or equivalent  
• Required proficiency in English (IELTS): Academic Band score of IELTS 6.0 for all bands

Course Outline
The Bachelor of Business is a program for students intending to gain a strong background across the broad scope of the main business and organisation functional areas, and develop a strong strategic and entrepreneurial emphasis towards innovation and the development and growth of businesses. Aside from undertaking a general Bachelor of Business, students may elect to undertake a specialisation in Marketing.

This flexible degree structure allows up to one-third of the program to be selected from other degree programs, including management, marketing and human resource management as electives.

Career Opportunities
This program focuses on enterprise, competitiveness and integration. You will be prepared for roles in businesses that range from small start-up enterprises to large firms and for self-employment. On completion of this program, you will be prepared to work in a range of business settings, particularly where environments are dynamic and complex and industries highly competitive. This program would be a good choice for those aiming for self-employment or wishing to develop a career as a business analyst, consultant or strategic planner.

Bachelor of Commerce (Accounting)

Location: Melbourne  
CRICOS Code: 044114D  
Duration: 3 Years

Entry Requirements:
• Successful completion of the Australian Education VCE or equivalent  
• Required proficiency in English (IELTS): Academic Band score of IELTS 6.0 for all bands

Course Outline
The Bachelor of Commerce (Accounting) is designed as a flexible program. It will give you the skills you need to be a leader in Commerce and Business. It focuses on the hard-edged courses needed for professional accreditation with the major professional bodies as well as providing a well-defined career path for professionals in the world of commerce. The study of accounting appeals to aspiring professionals in a broad range of fields because of its importance in promoting effective organisational management and accountability.

Career Opportunities
Graduates with an accounting specialisation are employed in a wide variety of commercial, government and professional settings. These include public accounting, banking, teaching, government organisations, stockbroking, business consulting, and the retailing, manufacturing and mining industries. Functional responsibilities include accounting, information systems analysis and design, financial reporting, cost accounting, finance, taxation, audit, financial planning and general management responsibilities.
_**GRADUATE CERTIFICATE OF PROFESSIONAL ACCOUNTING**_

**Location:** Melbourne  
**CRICOS Code:** 085206E  
**Duration:** 1 Year

**Entry Requirements:**
- Successful completion of an Australian Bachelor Degree or equivalent at a recognized university or an appropriate professional qualification
- Required proficiency in English (IELTS): Academic Band score of IELTS 6.0 for all bands

**Course Outline**
The Graduate Certificate of Professional Accounting has been developed as both an entry point and exit point for the Master of Professional Accounting. The program has been designed for students whose first degree is in a non-accounting field and provides you with a comprehensive program of study in Accounting theory and practice that is recognised by both CPA Australia and Chartered Accountants Australia and New Zealand, enabling you to pursue a pathway to qualification as a professional accountant. In addition to core subject areas of Accounting, Financial Management and Auditing, you will be introduced to related disciplines, including Business Law, Taxation, Information Systems, Economics and Quantitative Methods.

**Career Opportunities**
The Graduate Certificate of Professional Accounting will enable you to begin a pathway to qualification as a professional accountant.

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_**BACHELOR OF INFORMATION TECHNOLOGY (BUSINESS SYSTEMS)**_

**Location:** Melbourne  
**CRICOS Code:** 065125E  
**Duration:** 3 Years

**Entry Requirements:**
- Successful completion of the Australian Education VCE or equivalent
- Required proficiency in English (IELTS): Academic Band score of IELTS 6.0 for all bands

**Course Outline**
The Bachelor of Information Technology (Business Systems) examines - with a strong emphasis on electronic commerce - the organisational and technological issues that are needed for the analysis and design of business information systems. It provides a state-of-the-art program that considers modern principles and theories of computing together with the practical applications of technology. It provides students with the appropriate knowledge, skills and values to be effective in modern business environments.

Throughout the program, you will become familiar with the latest developments in IT, and understand the different types of information technology tools and their applications. You will learn to understand the role of technology in managing knowledge and information and become capable of critically evaluating currently existing technology systems and new developments. You will develop an understanding of the organisational settings in which information systems are used, and recognise the threats and opportunities of technology in business. An understanding of the role of modern information systems in society and business is also developed.

**Career Opportunities**
The Bachelor of Information Technology (Business Systems) opens up many career opportunities ranging from technical to business orientated. A variety of career opportunities exist in small, medium and large business and government in the major areas of information systems development (including systems analysis/design, information management, database design and electronic commerce). The focus of much of the curriculum is on the latest developments in Information Technology tools and their applications. It provides you with the appropriate knowledge, skills and values to be effective in modern business environments. The Bachelor of Information Technology (Business Systems) is recognised by the Australian Computer Society.
### Graduate Certificate of Management

**Location:** Melbourne  
**CRICOS Code:** 031617K  
**Duration:** 1 Year  

**Entry Requirements:**
- Successful completion of the Australian Education VCE or equivalent
- Required proficiency in English (IELTS): Academic Band score of IELTS 6.0 for all bands

**Course Outline**
The Graduate Certificate of Management has been developed as both an entry point and exit point for the Master of Business Administration.

**Career Opportunities**
The Graduate Certificate of Management has been developed for managers and aspiring managers who have a degree in any discipline who may now wish to move into general management to give themselves a competitive edge.

### Graduate Diploma of Management

**Location:** Melbourne  
**CRICOS Code:** 055560B  
**Duration:** 1.5 Years  

**Entry Requirements:**
- Successful completion of an undergraduate degree or equivalent at a recognized university
- Required proficiency in English (IELTS): Academic Band score of IELTS 6.0 for all bands

**Course Outline**
The Graduate Diploma of Management has been developed as both an entry point and exit point for the Master of Business Administration. The program aims to prepare students to assume broad managerial responsibilities and to meet the immediate demands of a particular industrial or professional managerial setting; and to form a basis for further formal studies in management. This program also develops a strong foundation in management and communication, accounting, human resource management, economics and marketing as the base disciplines of management.

**Career Opportunities**
The Graduate Diploma of Management focusses on furthering and expanding the careers of current management professionals.

### Graduate Diploma of Professional Accounting

**Location:** Melbourne  
**CRICOS Code:** 085209B  
**Duration:** 1.5 Years  

**Entry Requirements:**
- Successful completion of an Australian Bachelor Degree or equivalent at a recognized university or an appropriate professional qualification
- Required proficiency in English (IELTS): Academic Band score of IELTS 6.0 for all bands

**Course Outline**
The Graduate Diploma of Professional Accounting has been developed as both an entry point and exit point for the Master of Professional Accounting. The program has been designed for students whose first degree is in a non-accounting field and provides you with a comprehensive program of study in Accounting theory and practice that is recognised by both CPA Australia and Chartered Accountants Australia and New Zealand, enabling you to pursue a pathway to qualification as a professional accountant. In addition to core subject areas of Accounting, Financial Management and Auditing, you will be introduced to related disciplines, including Business Law, Taxation, Information Systems, Economics and Statistical Methods.

**Career Opportunities**
The Graduate Diploma of Professional Accounting will enable you to begin a pathway to qualification as a professional accountant.
Entry Requirements:

- Successful completion of an Australian Bachelor Degree or equivalent at a recognized university or an appropriate professional qualification
- Overall Academic IELTS band score of 6.0, with no band less than 6.0

Course Outline

A Master of Business Administration (MBA) equips you with the knowledge and skills to meet this challenging environment. Importantly, you can start applying your new knowledge and skills in the workplace from very early on in the program. Federation Business School's Master of Business Administration has been developed for managers and aspiring managers who have a degree in any discipline who now wish to move into general management to give themselves a competitive edge.

The MBA combines courses in management functions such as Marketing and Human Resources with Managerial courses that will challenge the way you think about business, decision making and your own management style. The program culminates with courses where you adopt an over-arching corporate perspective.

Through group-based and individual work tasks, you will embrace emerging ideas with how this impact on current practice. The MBA will equip you with the knowledge and skills to capably and confidently undertake senior general management roles within Australia and internationally, through a process of analysis, discussion, reflection and action. Our graduates benefit from the quality peer networks that they form throughout their studies.

Entry Requirements:

- Successful completion of an Australian Bachelor Degree or equivalent at a recognized university or an appropriate professional qualification
- Overall Academic IELTS band score of 6.0, with no band less than 6.0

Course Outline

A Master of Business Administration (MBA) equips you with the knowledge and skills to meet this challenging environment. Importantly, you can start applying your new knowledge and skills in the workplace from very early on in the program. Federation Business School's Master of Business Administration has been developed for managers and aspiring managers who have a degree in any discipline who now wish to move into general management to give themselves a competitive edge.

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The health services management specialisation provides a sound working knowledge of issues as they relate to health services management including: leadership, policy, practice and evidence based delivery within the health care sector.
MASTER OF PROFESSIONAL ACCOUNTING

Location: Melbourne  
CRICOS Code: 085211G  
Duration: 2 Years

Entry Requirements:
- Successful completion of an Australian Bachelor Degree or equivalent at a recognized university or an appropriate professional qualification
- Overall Academic IELTS band score of 6.0, with no band less than 6.0

Course Outline
The Master of Professional Accounting has been designed for students whose first degree is in a non-accounting field and provides you with a comprehensive program of study in Accounting theory and practice that is recognised by both CPA Australia and Chartered Accountants Australia and New Zealand, enabling you to pursue a pathway to qualification as a professional accountant. In addition to core subject areas of Accounting, Financial Management and Auditing. You will be introduced to related disciplines, including Business Law, Taxation, Information Systems, Economics and Statistical Methods

Career Opportunities
The Master of Professional Accounting will enable you to pursue a pathway to qualification as a professional accountant

MASTER OF TECHNOLOGY (ENTERPRISE SYSTEMS)

Location: Melbourne  
CRICOS Code: 080493M  
Duration: 2 Years

Entry Requirements:
- Overseas students must provide evidence of proficiency in the English language: International English Language Testing System - overall score of 6.0 and no individual band score less than 6
- While entry onto our graduate programs varies dependent on the program being undertaken, it is expected that applicants would have completed a three year undergraduate degree in a related field

Course Outline
Graduates of the Masters of Technology (Enterprise Systems) will be immersed into an ever changing, IT global economic landscape where a shortage of skilled IT workers in new growth areas such as cloud computing, mobility, data warehousing, business intelligence and big data techniques is prominent. This program provides the opportunity to use SAP (Enterprise Resource Planning Software). At the completion of this program, students will have the option of SAP training and certification

Career Opportunities
Graduates of Federation University's graduate technology programs will develop specialist skills in the design, development and management of technology, information and business systems and be equipped to manage the impact of technology within organisations and thoroughly understand the role of technology in society and business environments

Graduates find employment in:
- ERP Systems Operation
- ERP Project Management
- Functional Analysis
- ERP Data Analyst
- ERP Business Analyst
“I like studying at AAPoly because I have confidence in them in providing support for international students like me to be able to succeed with our educational goals.

AAPoly’s facilities have been able to support students with their environment conducive for studying. Books and computers are easily available for students which enable us to have an easier access to other tools needed for our studies. The teachers in AAPoly are also very good, they understand how hard it is to be an international student and they are more than happy to always extend a helping hand to make the whole educational experience a more enjoyable one. The staff are also very helpful as they are very approachable and you can easily address them any issue with regards to your studies. Sharing a whole educational experience with classmates from different parts of the world is also very mind opening as you get to share and learn cultures from different origins.

I would recommend my friends to study at AAPoly as I have confidence in them that they will provide the same support they have given me throughout my experience.”

- ARANZANSO Abigael Bation – Philippines
  FedUni MBA Graduate from AAPoly

“I’m really interested to study at AAPoly because of friendly environment in this college. Also there are lot of new facilities provided to assist us on our studies. I really enjoy attending each class and the lecturers are very supportive. All staffs are very responsible and helpful for students’ enquiries. I will definitely recommend my friends to study at AAPoly.”

- PAJANG Parisa – Iran
  FedUni Master of Commerce (Professional Accounting) Graduate from AAPoly

“I love to study at AAPoly because everyone in the college is treated equally. Every student has the chance to talk, to speak and to do whatever we want. The staff and lecturers at AAPoly are very supportive. It has a good studying environment with students from different cultural backgrounds. The college recently moved to the new campus where everything is brand new. I am glad to be one of the first students at this new college campus. The fresh and tidy environment will encourage students to go to school. I am studying Information Technology at AAPoly and I need to use the computer labs quite often. The computer systems are very fast and there are hotspots and free wifi available in the campus. Information Technology students like me can really take good advantage of it.

I am one of the mentors of students at AAPoly. I enjoy mentoring students because comparatively, I pick up the concept from teachers easily. I can get the logic straight away from the teachers and fully understand what they are teaching in class. I like sharing my knowledge and experience with my classmates. I will use examples that are familiar to them to explain the learning materials to my classmates. I would say that we, as students, should help each other and share the knowledge with each other in the school. For me, it is a community responsibility. I am so glad that AAPoly has a mentor program. It is a good program to motivate and encourage students to mentor their classmates by recognizing their efforts. I wish there are more and more good mentors to help other students.”

- MENDOZA Arthur John Tolentino – Philippines
  FedUni Bachelor of Information Technology (Business Systems) Graduate from AAPoly
Application process for Federation University

Please provide for admission assessment:

1. Completed Federation University Australia Application Form
   Tick “FedUni Partner Teaching Site” and indicate “Academies Australasia Polytechnic” (Please complete the following fields: eg. financial matrix table, questions and also remember to sign student declaration which is located at the end of the form.
2. Statement of Purpose
3. Passport Copy (certified)
4. Resume
5. Australian Visa Copy
   (Please provide if you have an existing working/holiday/student visa in Australia)
6. English Test Results
   (Please provide if you have IELTS/TEFL/PTE Academic)
7. Academic Documents (certified)
   (Official translation is required where non-english academic documents are provided)
8. Confirmation of Enrolment (COE)
   (Please provide if you have any existing COE’s from other education providers)

Please provide financial proof for minimum 1 year tuition fees and 1 year annual living expenses as well as return airfare and overseas student health cover prior to accepting the offer letter.

Student interviews will be conducted as part of the admissions assessment process.

Payment can be made once Admissions have sighted the financial documents. COE will then be issued.

For more information on how to apply, please visit http://www.aapoly.edu.au/apply
AT AAPOLY, THE POSSIBILITIES ARE INFINITE...

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