Enrolment Advice

(Continuing Students – MUST re-enrol)

Certificate IV in Frontline Management
Certificate IV in Accounting
Diploma of Management
Diploma of Accounting
Diploma of Information Technology
Advanced Diploma of Management
Advanced Diploma of Accounting
Advanced Diploma of Information Technology

Re-Enrolment: 05/01/2015 – 09/01/2015

Location: Level 7, 628 Bourke Street, Melbourne 3000

Please bring the following with you to the enrolment session:

1. AAPoly Student ID card
2. Passport and Visa (if any updates have been made)
3. OSHC Card (if any updates have been made)
4. Proof of payment or readiness to pay.

KEY DATES FOR January 2015 Intake:

<table>
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<tr>
<th>ACTIVITY</th>
<th>DATE</th>
<th>Comments</th>
</tr>
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<tbody>
<tr>
<td>Enrolment dates</td>
<td>5 January – 9 January 2015</td>
<td>Monday to Friday, 10am – 4pm</td>
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<tr>
<td>Class commences</td>
<td>12 January 2015</td>
<td>9am - 4pm</td>
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<tr>
<td>Last day to enrol</td>
<td>23 January 2015</td>
<td>End of 2nd week</td>
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<tr>
<td>Study Term</td>
<td>12 January – 20 March 2015</td>
<td>10 weeks</td>
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<tr>
<td>Final Assessment week</td>
<td>23 – 26 March 2015</td>
<td>Final Assessment Times to be Announced</td>
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<td>Next Term starts</td>
<td>13 April 2015</td>
<td>10 weeks</td>
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</table>

PLEASE NOTE:

❖ Continuing students MUST complete re-enrolment.
❖ If you are not planning to continue studying in this term, you MUST contact Student Services staff or call 8610-4100.
❖ It is mandatory for students to attend the classes. Please be punctual.