BSB61015 ADVANCED DIPLOMA OF LEADERSHIP AND MANAGEMENT

“Portable Skills for a Competitive Advantage”

Course Outline
This qualification reflects the role of individuals who apply specialised knowledge and skills, together with experience in leadership and management, across a range of enterprise and industry contexts. Individuals at this level use initiative and judgement to plan and implement a range of leadership and management functions, with accountability for personal and team outcomes within broad parameters. They use cognitive and communication skills to identify, analyse and synthesise information from a variety of sources and transfer their knowledge to others, and creative or conceptual skills to express ideas and perspectives or respond to complex problems.

The AAPoly program blends contemporary management theory with the practicalities of workplace ‘best practices’.

Upon completion of the course, you will have acquired the knowledge and skills necessary to:
- Engage in entrepreneurial activities needed for success in today’s competitive world
- Respond quickly and flexibly to rapidly changing markets and environments
- Focus on lateral rather than hierarchical coordination
- Develop a broad integrated picture of how your organization works

The AAPoly program will prepare you for the many challenges ahead by teaching you the strong theoretical concepts while equipping you with practical skills required for the leadership of contemporary organizations.

You will gain the knowledge, skills and understanding that will enable you to respond to emerging business opportunities in an innovative way, competently managing organizational change, as well as developing and implementing astute and comprehensive plans.

This course provides a standalone qualification, but may also be used as a stepping stone to further studies at a higher level.

Course Requirements
This qualification consists of 12 units of competency. These units are listed below:

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<thead>
<tr>
<th>Code</th>
<th>Units</th>
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<tbody>
<tr>
<td>BSBFIN601</td>
<td>Manage finances</td>
</tr>
<tr>
<td>BSBINN601</td>
<td>Lead and manage organisational change</td>
</tr>
<tr>
<td>BSBMGT605</td>
<td>Provide leadership across the organisation</td>
</tr>
<tr>
<td>BSBMGT617</td>
<td>Develop and implement a business plan</td>
</tr>
<tr>
<td>BSBHRM604</td>
<td>Manage Employee Relations</td>
</tr>
<tr>
<td>BSBMGT616</td>
<td>Develop and Implement strategic plans</td>
</tr>
<tr>
<td>BSBMKG609</td>
<td>Develop a Marketing plan</td>
</tr>
<tr>
<td>BSBRSK501</td>
<td>Manage Risk</td>
</tr>
<tr>
<td>BSBMGT608</td>
<td>Manage innovation and continuous improvement</td>
</tr>
<tr>
<td>BSBMGT622</td>
<td>Manage resources</td>
</tr>
<tr>
<td>BSBHRM602</td>
<td>Manage Human resource strategic planning</td>
</tr>
<tr>
<td>BSBWHS605</td>
<td>Develop, implement and maintain WHS management systems</td>
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</tbody>
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NOTE: Fees and Units may be subject to change

www.aapoly.edu.au
Assessment and Fees
A range of assessment task will be undertaken which may include written reports, essays, assignments, case studies, tests, group projects, practical assessments, oral presentations and formal examinations. The course outline provides specific guidelines on assessments for this program.

Fees: Please contact us via Enquiries email/phone number provided

Student Support
A range of student services will be available to enrolled students at AAPoly, including welfare and academic counselling and learning resource material. For further information contact the Student Services Department at AAPoly.

Learning Facilities & Resources
AAPoly has a range of facilities and resources for students including computer labs, lounge areas, meeting rooms, access to on-campus library as well as access to city libraries.

Further Information
The commencement of any program is always subject to funding and class sizes. While the information provided in this publication is correct at the time of going to press, AAPoly reserves the right to alter any course, procedure or fee. Students are advised to check for any amendments prior to enrolment.

Course Enquiries
Academies Australasia Polytechnic
Level 7, 628 Bourke St,
Melbourne, VIC 3000, Australia

Phone: (03) 8610 4100
Email: enquiries@aapoly.edu.au

Updated on August 2016

Career Opportunities
Job roles and titles vary across different industry and public sectors. Sample job titles relevant to this qualification may include:

- Executive Director
- Executive Manager or Director
- Senior Executive

Recognition of Prior Learning
RPL assesses your current skills and knowledge against the learning outcomes of a course or units, regardless of how and where the learning occurred. Competencies may have been attained through: study, work experience and general life experience activities.

AAPoly is obliged to recognise the AQTF qualifications and statements of attainment issued by other registered training organisations.

Students without formal qualifications may submit a resume detailing work experience. For further details email enquiries@aapoly.edu.au

AAPoly Pathway

Entry Requirements
Minimum 18 Years of Age

Nationally Accredited Qualification in Australia

AAPoly – A FedUni Partner Provider Institution in Melbourne
FedUni CRICOS Provider Number 00103D

University Pathways